



Servizi per l'Infanzia  
0-6 anni

**MUTUAL CO-RESPONSIBILITY AGREEMENT**  
**BETWEEN THE DEPARTMENT FOR NURSERY SCHOOL AND KINDERGARTEN**  
**OF THE MUNICIPALITY OF RAVENNA AND THE PARENTS OF THE CHILDREN**  
**ATTENDING THE NURSERY AND KINDERGARTEN SERVICE**

on organisational, hygienic-sanitary measures and individual behaviour aimed at containing  
the spread of Covid 19

The undersigned Laura Rossi, Head of the Nursery and Preschool Service of the Municipality of  
Ravenna,  
and

I, the undersigned \_\_\_\_\_ parent (or holder of  
parental responsibility or guardian) of the child \_\_\_\_\_  
attending the nursery school/kindergarten \_\_\_\_\_ of the Nursery  
school and Kindergarten Service of the Municipality of Ravenna,

**seen**

- the Decree of the Ministry of Education of 26 June 2020 “Document for the planning of school, educational and training activities in all the Institutions of the National Education System (School Plan 2020-2021)”, supplemented by the Technical Scientific Document (CTS) “Hypothesis of remodulation of the restraining measure in the school sector and the method of resumption of teaching activities for the next school year”, approved on 28 May 2020;
- the Decree of the Ministry of Education of 3 August 2020 Approval of the “Guidelines and guidance document for the resumption of educational services and nursery schools activities in presence”;
- note 4 USR Emilia Romagna n. 8538 of 17 June 2020;
- the need for active collaboration between educational services for children and families, in the context of shared and collective responsibility, co-responsibility of the whole community and an “educational alliance pact”, aimed at reducing the risk and tackling the serious educational crisis caused by the Covid-19 epidemic;
- the need for the commitment of parent-children-education services for a “common behaviour, marked by diligence, prudence or expertise, drawn from the rules of experience and scientific recommendations of the C.T.S.”, in order to ensure an

adequate reopening of municipal nurseries and kindergartens, which re-establishes the right of children to education, sociality and well-being, in compliance with the expected safety conditions;

- The Pedagogical Project of Children's Services 0-6 years of age of the Municipality of Ravenna adopted the Resolution of the p. g. Council n.729 of 6 December 2018;
- Having regard to the Resolution of the Municipal Council P.V. n. 398 of 01.09.2020, having as its object "Approval of indications for the reopening of the school year 2020-2021 for schools and municipal nurseries, in application of the "Guidelines and guidance document for the resumption of activities in the presence of educational services and nursery schools", approved by Ministerial Decree n. 80 of 3 August 2020.

#### **considered**

- that the same elements mentioned above, recall the need for an active collaboration of families who will have to continue to put into practice general behaviours, useful for fighting the spread of the pandemic, in the context of a shared and collective responsibility. Aware that the opening of schools could entail the risk of new contagions, it calls for a co-responsibility between school and family facing an acceptable but not completely reset risk;
- that for children under 6 years of age, the mask is not compulsory.

#### **subscribe**

the following co-responsibility pact concerning the behaviour to be adopted jointly to contain the spread of Covid-19.

**In particular, the parent (or holder of parental responsibility or guardian) declares:**

- to be aware that it is not possible, in the context of school attendance, to determine with sufficient certainty the risk of contagion from Covid-19 and that "risk 0" does not exist, given the need for physical contact, which distinguishes the relationship of children with the peer group and the adults of reference, as well as the aspects of care, aimed at children by teachers, educators and auxiliary staff and this risk must be reduced to a minimum, through scrupulous and strict compliance with appropriate safety protocols;
- to be aware of and accept the prudential and proportional measures in place today to contain the contagion;
- to be committed to the utmost precautionary behaviour, even outside school attendance, on the part of their son/daughter and the whole family;
- to be aware of the following **preconditions for the presence of your child at the nursery/school** and of the fact that failure to comply with the three points indicated below may result in criminal proceedings (see Minutes of the Scientific Technical Committee of 22 June 2020):
  1. the absence of respiratory symptoms or body temperature above 37.5° C even during the previous three days,
  2. have not been in quarantine or isolation at home in the last 14 days, for their son/daughter or a cohabitant within the same household;

3. have not been in contact with a positive person, to the best of their knowledge, in the last 14 days for their son/daughter or a cohabitant within the same household;
- to undertake to keep the child at home in the cases listed above;
  - to undertake to promptly notify the teaching staff of the nursery/school about the health-related absences of their child;
  - to accept that their child will be subjected to a fever test, with a non-contact thermometer, when entering the nursery/school and that the parent who accesses the educational service during the period of settling in and stays in it, for a certain period of time, will also be subjected to temperature measurement;
  - to be aware and accept that in the event of a fever exceeding 37.5°C or other suspect symptoms, among those reported by the Health and Hygiene Criteria for attendance in educational and school communities, in the child and/or in the accompanying person, during the settling-in, the child will not be admitted to the nursery school and will remain under the responsibility of the parent;
  - to be aware and accept that during the child's attendance, in case of fever higher than 37.5°C or other suspicious symptoms, among those reported by the Health and Hygiene Criteria for attendance in educational and school communities, the staff of the educational service will isolate him/her from his/her classmates, accompanying him/her in a dedicated space, waiting for the arrival of the family member and remaining with a teacher of the auxiliary section/operator;
  - to undertake, in case of resignation and illness of the child, to inform the Paediatrician of free choice/general practitioner for the evaluation of the situation and the conditions of resumption of attendance at the nursery/school. The Paediatrician will assess the case and, if necessary, will contact the Department of Public Health for further information;
  - to undertake to comply with the hygienic-sanitary criteria for attendance in educational and scholastic communities, with particular reference to the provisions regarding readmission to the nursery/school, after absence due to illness;
  - to undertake to show up at the nursery/school, wearing a mask and to sanitise their hands with the appropriate alcoholic gels provided and to keep their distance from other adults/children, with particular attention to the moments and situations related to the children's settling-in phase,
  - to be aware of the importance of timely access to the nursery/school, in order to allow the correct organisation of access routes to the service and to undertake to enter no later than 9.00 a.m., except for exceptional and extraordinary reasons, which must be communicated by telephone to the nursery/school, within time of entry;
  - to be aware that, the settling-in will be followed by a single parent or other adult delegated by him/her and carried out for small groups of children, also using the outdoor spaces;
  - to respect the indications of the Department, for access to the school complex, which may provide, compatibly with the spaces available, possible regulation of timetables and entrance spaces (for example, use of alternative entrances to the main one), in order to avoid crowding inside and outside the educational service and to encourage



the respect of distancing between adults, even at the entrance, if short waiting times occur;

- to be aware that all nurseries and kindergartens in the Municipality of Ravenna follow the principles of outdoor education, for the entire duration of the educational activities, which are strongly characterized by outings (also in the surrounding area) and educational-didactic experiences that are based on contact with nature, even with unfavourable weather conditions (winter) and exploration of the natural world, lived in its richness and variety of resources, which contribute to increase the skills of children;
- to be aware that, in order to avoid groupings, audiovisual tools will also be used for communication with families and for sharing the documentation of educational experiences;
- to be aware that, as far as possible, within the pre-school service, in the best possible organisation, in case of absence of the reference teacher in the nursery/school, the child can be welcomed by the teacher of another section, waiting for the arrival of the substitute teacher, with maximum attention to the size of the group/section;
- to be aware that, in the kindergartens that offer after-school service, within the limits of the best possible organisation, provides for children attending, even from more than one section, to be divided into distinct, stable groups, entrusted to reference educational staff, thus allowing a correct tracking of attendance and activities;
- to be aware that, due to the need to replace a teacher in the section attended by the child at the nursery/school, the replacement will take place with familiar faces, known to the children, within the limits of the best possible territorial organisation. The fixed pool of substitutes for all nurseries and kindergartens is organised primarily by area;
- to be aware that, within the limits of the best feasible organisation and taking into account any arising needs, there are stable auxiliary staff within the single complex and educational support staff for children with disabilities, who, exceptionally, can also operate on several plexus/sections, in relation to the needs of the children;
- to be aware that the activities of qualification and enrichment of the educational offer of all children, may include the presence of external figures in the complex, (for example, ateliers, trainers, cultural mediators, or educators and experts from the Healthcare Service involved in the educational plans of children with disabilities), who have to respect the preconditions of access and the appropriate registration of attendance;
- that the signing of this agreement is an expression of the will and commitment of both parents, by virtue of the provisions of the Civil Code (articles 316, 337b and 337c), which states that parental responsibility is exercised by both and that decisions of greatest interest to the children relating to education, upbringing and health, must be taken jointly. Therefore, the parent who signs this agreement, declares that he or she has signed it in compliance with the above-mentioned provisions of the Civil Code, which require the consent of both parents;
- to be aware that signing this agreement is a condition of attendance at the nursery/school for the 2020-2021 school year and that the Manager is authorised to

proceed with the forfeiture of service for children whose parents refuse to sign the Pact of Co-responsibility.

**The Head of the Municipal Nursery and Preschool Service of the Municipality of Ravenna, declares:**

- to have prepared a specific "Covid-19 Anti-contagion Safety Protocol", in order to ensure the correct management of all educational, playful and recreational activities, starting from the reception, until the end of the school day, both in indoor and outdoor spaces, with regard to the rules of conduct observed by the educational/auxiliary staff, the operational guidelines for the management of educational services and spaces used, as well as preventive measures for users and cleaning and sanitation procedures;
- to have promoted information and training actions for educational staff on all aspects related to current regulations and health and hygiene procedures to combat the spread of contagion. The same personnel undertakes to scrupulously observe all hygienic-sanitary prescriptions and to go to work only in the absence of any symptoms referring to Covid-19 and in full respect of the preconditions of access and presence at the nursery/school;
- to have equipped its staff with the appropriate Personal Protective Equipment, provided for by current legislation and to have equipped the sections, common areas and entrances of special dispensers containing hydroalcoholic-based sanitizing products, for the hygiene of children's hands, school staff and parents/guardians themselves, also making use of special signs, in order to provide scrupulous information on hygiene procedures;
- to have identified for each school complex and compatibly with the spaces available, the most suitable ways for children and parents to enter the school, in order to avoid social gathering, also identifying, if possible, several access and exit points;
- to proceed with the entry of children into nurseries/schools with the measurement of body temperature in order to prevent contagion, as well as for parents, or delegated adults, who remain in the facility during the settling-in phase;
- to organise the group/sections in an identifiable way, avoiding, within the limits of the best organisation that can be implemented and taking into account any possible needs, intersection activities, favouring a unique relationship between the group/sections and the teachers of reference;
- to envisage, within the limits of the best feasible organisation and taking into account any arising needs, the stable presence of auxiliary staff within the single plexus, as well as the stable presence of support educators for children with disabilities, who, exceptionally, may also operate on several plexus/sections, in relation to the needs of the children;
- to make available for each group/section, in exclusive use, furniture, aids, tools and games, with constant care for their sanitization and to provide for a rotation use of spaces, furniture and materials, placed in indoor and outdoor common areas, after sanitization;

- to adhere strictly and scrupulously, in the event of a confirmed Covid-19 infection of children or adults attending the nursery/school, to all provisions of the local health authority;
- to limit in general the presence of external figures in the complex, while maintaining the participation of experts who contribute to enriching the educational offer of nurseries and kindergartens (see ateliers, cultural mediators, trainers etc...) or to make educational interventions aimed at children with disabilities (educators, rehabilitation experts, healthcare experts). These operators will be required to check the pre-conditions of access and duly registered;
- that the children will be duly accompanied and supported, in a playful manner and with particular care and empathy by their teachers, in the learning process of common "anti-contagion" rules, in relation to their age, degree of autonomy and awareness, for the acquisition of correct and respectful styles of behaviour (wash hands frequently, or use the alcohol gel provided, avoid touching the eyes, nose and mouth with your hands, cough and sneeze inside your elbow with your arm bent or a single use handkerchief, which will be immediately thrown away).

The signature of this deed commits the parties to respect it in good faith. From a legal point of view, it does not release the signatories from any liability in the event of failure to comply with the regulations relating to the containment of the Covid-19 epidemic and the ordinary regulations on safety in the workplace.

Ravenna\_\_\_\_\_

The parent or holder of parental responsibility

The Director of the  
Nursery School and Kindergarten  
Laura Rossi

